

Invitation for Bids **TOWER CLEANING AND REPAIRS- 2018 TURNAROUND**

Petrojam Limited hereby invites sealed bids from bidders to execute the Tower Cleaning and Repairs project during its 2018 Turnaround exercise. The expected duration of the Tower Cleaning and Repairs project is **forty-five (45)** calendar days with the shutdown commencing in the first week of April 2018. The contract is a time and materials contract and timesheets must be submitted for invoice payments.

Eligibility Criteria

Interested bidders are required to submit the following with their bids:

1. Valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL)
2. Valid registration with the National Contracts Commission in the category of Mechanical Works, minimum **Grade 2**

Site Visit

A mandatory Site Visit will be held on **January 8, 2018 at 11:00 a.m.** All interested bidders are required to contact Jennifer Walker at (923-8611-5; jennifer.walker@petrojam.com) to make arrangements to attend. Safety shoes, hats and glasses are required for the site visit.

Collection of Bidding Documents

A complete set of Bidding Documents in English will be available for download as at **Tuesday, December 19, 2017** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Clarifications

A prospective Bidder requiring any clarification of the Bidding Documents- **including the contract document** must be submitted no later than **Wednesday, January 10, 2018 at 2:00 p.m.** All clarification will be facilitated **through the electronic platform only** www.gojep.gov.jm.

Deadline for Submission of Bids

Bids shall be valid for a period of one hundred and twenty (120) calendar days after the bid closing and must be submitted online via www.gojep.gov.jm no later than **Friday, January 12, 2018 at 2:00 p.m.**

Bid Opening

Online Bid Opening takes place on **Friday, January 12, 2018 at 2:05 p.m.** An online bid opening report will be sent to all Bidders that submitted a proposal.

Petrojam Limited is not obliged to accept the lowest or any bid and reserves the right to terminate the bid process at any point prior to the award of contract without incurring any liability to any of the participants.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm

Please register on the e-GP System, by selecting the *Register as a supplier* link from the home page. For assistance and training, please contact the support desk at: (876) 932-5220.